

MINUTES
of the
SOUTHWEST REGIONAL DEVELOPMENT CORPORATION

Regular Meeting
Wednesday, February 3, 2010

Present: Alan Ransom, Vic Brown, Valerie Thoman, Penny Burton, Ross Rowan, Bill Stilwell,
Henry Ross Christensen, Leona Devuyt, Jon Lewis, Pamela McTavish and Wanda Strachan

Absent: Allan Pearen, Ed Brethour, Garry MacDowall, and Joy Dornian

Vice President Ransom called meeting to order at 7:07 p.m.

MOTION: Ross Christensen, Thoman that SRDC adopt the agenda as amended. Carried.

MOTION: Stilwell, Lewis that the minutes be adopted as circulated. Carried.

MOTION: Brown, Thoman that SRDC forward a second Call for Nominations to Zones A, C, and D. Carried.

MOTION: Thoman, Lewis that SRDC authorized the purchase of a color laser printer with ink cartridges and cable at a value of up to \$1,000.00. Carried.

MOTION: Thoman, Brown that SRDC accept the Financial Statements and issue payment of all items listed as Monthly Payables totaling \$1,232.50. Carried.

MOTION: Devuyt, Lewis that SRDC approve the request to amend the budget for AppNo74, thereby increasing the approved grant from \$1,737.50 to \$1,795.00. Carried.

MOTION: Brown, Devuyt that SRDC release a Progress Payment of \$668.30 to AppNo57. Carried.

MOTION: Thoman, Lewis that SRDC release a Final Payment of \$2,492.65 to AppNo50. Carried.

MOTION: Thoman, Burton that SRDC amended Policy Document, application, instructional guide, and website information to include the following statement. "A two percent administration fee will be deducted from all SRDC Progress and Final Payments." Carried.

MOTION: Lewis, Burton that SRDC participate in the AMM tradeshow and offer a door prize. Carried.

MOTION: Brown, Lewis that SRDC increase the wage of the Administrative Assistant to \$18.00 per hour affective this pay period. Carried.

The next **SRDC Regular Meeting** is set for **Wednesday, March 3, 2010 at 7:00 p.m.**

at the RM of Cornwallis Municipal Offices.

MOTION: Thoman adjourned the meeting at 8:15 p.m.